



BIDS AND AWARDS COMMITTEE

BAC Resolution No. 06-2026

RESOLUTION RECOMMENDING THE LEASE OF VENUE OF PHILIPPINE CONSULATE GENERAL IN VANCOUVER FOR THE CONDUCT OF CONSULAR OUTREACH MISSION IN KELOWNA, BRITISH COLUMBIA ON 30-31 MAY 2026, AND THE AWARDING OF CONTRACT TO ROYAL ANNE HOTEL

WHEREAS, the Consulate General of the Philippines in Vancouver (“Consulate”) will conduct a consular outreach mission in Kelowna, British Columbia, from 30 to 31 May 2026, to bring various consular services closer to Filipinos residing in provincial areas within its jurisdiction;

WHEREAS, the Consulate responds to the needs of its clients living in distant areas through the annual delivery of at least five (5) consular outreach missions spread among the provinces of British Columbia, Yukon and Northwest Territories;

WHEREAS, a venue conducive to the conduct of the two-day consular outreach mission in Kelowna, B.C. is necessary to accommodate the presence of a usually high number of applicants during consular outreach;

WHEREAS, in this procurement, the Consulate adopts Government Procurement Policy Board (GPPB) Resolution No. 28-2017 dated 31 July 2017, which sets forth the Guidelines for the Procurement of Goods, Services, Infrastructure Projects, and Consulting Services to be Procured and Performed Abroad, together with the pertinent provisions of Section 28 (Limited Source Bidding) and Section 34 (Small Value Procurement) of Rule IV of the Implementing Rules and Regulations (IRR) of Republic Act No. 12009;

WHEREAS, pursuant to the aforementioned Resolution, rules, and modes of procurement, the Consulate caused the posting of the Request for Quotations on its website and in a conspicuous area within the office premises, and likewise sent the same via email to hotels and establishments in downtown Kelowna;

WHEREAS, through its Bids and Awards Committee (BAC) Secretariat, the Consulate sent Requests for Quotation to hotels and establishments that can meet the following criteria: 1) venue that can accommodate at least fifty (50) people at a given time, 2) provision of tables, chairs and with proper ventilation, 3) venue that permits bringing in food, 4) WIFI ready, and 5) accessibility to the public;

WHEREAS, the BAC received the following quotations:

Rank	Company	Amount
1	Royal Anne Hotel	C\$ 385.00/day
2	Ramada Hotel	C\$ 919.00/day



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
VANCOUVER



NOTICE OF AWARD

22 May 2026

Sir/Madam:

Please be informed that, upon the recommendation of the Bids and Awards Committee (BAC) of the Consulate General of the Philippines in Vancouver, as contained in its Resolution No. 06-2026 dated 22 May 2026, the Consulate is awarding **Royal Anne Hotel** the contract of lease of venue for the Philippine Consulate General's Outreach Mission in Kelowna, British Columbia on 30-31 May 2026 in the amount of **Three Hundred Eighty-Five Canadian Dollars (C\$ 385.00) per day**, exclusive of taxes and other lawful charges, subject to the signing of the Contract.

This Notice is issued in accordance with the requirements of Republic Act No. 12009, otherwise known as the "Government Procurement Reform Act of 2024."

Very Truly Yours,

GINA A. JAMORALIN
Head of Post
Head of the Procuring Entity

The Manager

Royal Anne Hotel
348 Bernard Avenue
Kelowna, BC Canada
Tel. No. 1-250-763-2277



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
VANCOUVER



NOTICE TO PROCEED


22 May 2026

Sir/Madam:

Please be informed that, pursuant to the Notice of Award dated 22 May 2026 signed by the undersigned in her capacity as Head of Post and Head of the Procuring Entity, you are hereby given this Notice to Proceed for the provision of the lease of an event venue for the Philippine Consulate General's Consular Outreach Mission in Kelowna, British Columbia on 30-31 May 2026, in the amount of **Three Hundred Eighty-Five Canadian Dollars (C\$ 385.00) per day**, exclusive of taxes and other lawful charges, subject to the signing of the Contract.

This Notice is issued in accordance with the requirements of Republic Act No. 12009, otherwise known as the "Government Procurement Reform Act of 2024."

Very truly yours,


GINA A. JAMORALIN
Head of Post
Head of the Procuring Entity

The Manager

Royal Anne Hotel
348 Bernard Avenue
Kelowna, BC Canada
Tel. No. 1-250-763-2277



CONSULATE GENERAL OF THE PHILIPPINES

Vancouver, Canada

ABSTRACT OF QUOTATIONS

A Q No. : 07-2026
Date : 22 May 2026
PR No. : RFQ
Date : 24 March 2026
Posting Period : 24 Mar to 29 Apr 2026

Table with columns: PARTICULARS, 1st Quotation, 2nd Quotation, 3rd Quotation. Includes details for Administrative Section and a table with columns: QTY, UNIT, Service Description/Item/Particulars, Unit Price, CAD Total, Unit Price, CAD Total, Unit Price, CAD Total.

Prepared by

Handwritten signature of Celso A. Magpile

CELSO A. MAGPILE

BAC Secretariat

Noted by:

Handwritten signature of Carlota T. Halili-Castañeda

CARLOTA T. HALILI-CASTAÑEDA

Administrative Officer



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
VANCOUVER



REQUEST FOR QUOTATION

Lease of Venue for Consular Outreach Mission in Kelowna, British Columbia 30-31 May 2026

The Philippine Consulate General in Vancouver invites interested service providers to submit quotations for the lease of venue for Consular Outreach Mission in Kelowna, British Columbia, on 30-31 May 2026, with the following specifications:

1. Venue that can accommodate at least 50 people at a given time;
2. Provision of tables, chairs and with proper ventilation;
3. Venue that permits bringing in food; >
4. WIFI ready; and
5. Accessibility to the public.

For further details, interested providers may contact Consulate's Administrative Assistant, Mr. Celso A. Magpile at email address: celso.magpile@dfa.gov.ph or Administrative Officer, Ms. Carol T. Halili-Castañeda at email address: carlota.castaneda@dfa.gov.ph.

Proposals must be submitted not later than 29 April 2026, 1700H, delivered to the Consulate or sent to the aforementioned email addresses.

The Consulate intends to complete the procurement on 30 April 2026 and reserves the right not to accept any proposals. Funding for the procurement of above services come from the Consulate's Maintenance and Other Operating Expenses (MOOE) for FY 2026.


ANDRÉ PETER C. ESTANISLAO
Chairman
Bids and Awards Committee

Vancouver, B.C, 24 March 2026

Royal Anne Hotel Function Contract

348 Bernard Ave, Kelowna, BC V1Y 6N5 Phone: 250-763-2277 Fax: 250-763-2636


Function: Kelowna Outreach
Date of Event: May 30 + 31, 2026
Organization: Consulate General of the Philippines
Representative: Celso Magpile

Date Booked:	
Address:	
Phone: ph/604-685-1619	
Email: celso.magpile@gmail.com	
Form of Payment:	
Deposit Date: N/A	Deposit Amount:
Location: Okanagan-Similkameen	Function: Presentation
Ballroom	Time: As outlined below

MENU/COFFEE SERVICE	SET UP ARRANGEMENTS
No. Expected: 50	
Guarantee:	* 10 tables - classroom style with 1 chair on south
Serving Time:	side & 2 chairs on North side of tables
	* 50 chairs - for general public / Theatre style
* Coffee/Tea Service x 10 ppl (refillable)	
* Water station - to be topped up during day	
	Room rental \$385.00 p/day
	5% GST \$19.25 p/day
	Total p.day \$404.25 p/day

PLEASE SIGN AND RETURN COPY
 THIS IS YOUR CONFIRMATION AND CONTRACT FOR YOUR FORTH COMING
 FUNCTION. A GUARANTEED NUMBER OF GUESTS FOR MEALS MUST BE
 GIVEN NOT LATER THAN 7 DAYS PRIOR TO FUNCTION.

18% GRATUITIES WILL APPLY TO ABOVE PRICES

 BANQUET MANAGER SIGNATURE Dr. GINA A. JAMORALIN, PhD CONVE Consul General
MAY 22 2026 DATE



Celso Magpile <celso.magpile@dfa.gov.ph>

Request for Quotation (RFQ)

2 messages

Celso Magpile <celso.magpile@dfa.gov.ph>
To: manager@royalannehotel.com

Wed, Apr 8, 2026 at 9:43 AM

Dear Ciara (and Christa),

Thank you for taking my call.

Further to our conversation, please find attached the formal Request for Quotation (RFQ) for the hotel banquet during our 2026 Outreach Mission in Kelowna, scheduled on 30–31 May 2026, from 830am to 7pm and approximately.

Kindly refer to the attached RFQ, duly signed by the Consulate's Chairperson of the Bids and Awards Committee, for your guidance.

Should you be unable to meet the specified requirements, you may still submit an alternative proposal for our consideration.

In addition, should your banquet hall be available, we would also like to request a quotation for at least three (3) rooms (possibly 4 or 5) for the period of 29–31 May 2026.

If you have any questions, please feel free to contact me using the details indicated in the attached document.

Thank you, and we look forward to your response.

Sincerely

Celso Magpile

Administrative Assistant / BAC Sec Head

Consular Employee

Consulate General of the Philippines

Vancouver, B. C.

Tel 1-604-685-1619

 **RFQ_VenueKelownaOutreach.pdf**
588K

Christa Park <manager@royalannehotel.com>
To: Celso Magpile <celso.magpile@dfa.gov.ph>

Wed, Apr 8, 2026 at 11:08 AM

Good morning,

I am not sure if this would work for a quote for you. Please let me know if it does not.

I have taken the details from your last event and copied it over for this year. Please let me know.

I also currently have 2 Superior Double Queen rooms for \$269 + taxes and 1 Executive King Suite room for \$289 + taxes available for May 29-31. Those rooms may go fast though.

Please let me know if there is anything else I can help you with!

Warm regards,

Sierra Scanlon

Royal Anne Hotel

(250) 763-2277 Ext # 1003

Fax: 250-763-2636



Ahhhh....Summer in the sunny Okanagan
Golf galore, winding wine trails, beautiful beaches!
Stay in the heart of it all

Thank you for the reply the size of room sounds about right for what you are looking for. The quote is as follows:

Sleeping Rooms:

- Almost sold out only 3 - 2 bed rooms left in the hotel at the time of this quote being sent only.
- Arrival May 29, 2026 for 2 nights, 3 rooms with 2 beds each.
- We would like to offer you a special rate of: **\$299.99 per room per night plus taxes.** One or two people, one or 2 beds.
- We are centrally located with easy access. Amenities include: Free Wireless Internet/ Free parking / Indoor Pool / Hot Tub / Fitness Center / MR. Mikes Steakhouse Casual Restaurant / Short Stop Cold Beer, Wine & Liquor Store / In Room Coffee / Iron & Ironing Board / Triple Sheeting / Beverage Cooler / Designated Pet Rooms and More.....
- Subject to availability at time of booking.

Meeting Rooms:

May 29 & 30, 2026

- 8am to 7pm 50 people, with 6-8 tables around perimeter with 2 chairs behind each table and 3 in front of each table and around 50-60 chairs in centre for waiting area.
- Room cost is \$ with 40 people and \$49.95 or more spent on dinner, if not then room cost is **\$919 per day.**

General Notes:

- Meeting room costs includes all the tables, linen rental, setup, service and most importantly the clean up!
- See menus attached and would welcome any suggestions you may have to fit your tastes and budget.
- Meeting room, food and beverage are subject to a 18% gratuity, then after totaled add 5% gst.
- No outside food or beverage allowed.
- Audio visual equipment is plus 7% pst and 5% gst.
- Parking and wireless internet is complimentary for all meeting guests.

If there is anything I can do to help have your event with us or if you have a certain budget in mind, please let me know.

A credit card is required to book the space.

Let me know if you have any questions or wish to book the space.

We help make meetings easy!

Yours in hospitality,

Sergio Cunial, Conference Manager

Sergio.Cunial@ramadakelowna.com

Direct Line: 250-979-4540 | Hotel Main Line: 250-860-9711

Ramada Hotel & Conference Centre

2170 Harvey Avenue, Kelowna BC V1Y6G8

RAMADA®

**BY WYNDHAM
KELOWNA, BC**



Celso Magpile <celso.magpile@dfa.gov.ph>

REQUEST FOR QUOTATION

7 messages

Celso Magpile <celso.magpile@dfa.gov.ph>
To: sergio.cunial@ramadakelowna.com

Thu, Mar 26, 2026 at 10:00 AM

Hello Sergio,

I hope all is well with you!

Thank you for taking my call yesterday.

Further to our conversation, please find attached the formal Request for Quotation (RFQ) for the hotel banquet requirements during our 2026 Outreach Mission in Kelowna, scheduled on 30–31 May 2026.

Kindly refer to the attached RFQ, duly signed by the Consulate's Chairperson of the Bids and Awards Committee, for your guidance.

Should you be unable to meet the specified requirements, you may still submit an alternative proposal for our consideration.

In addition, should your banquet hall be available, we would also like to request a quotation for at least three (3) double-bed rooms for the period of 29–31 May 2026.

If you have any questions, please feel free to contact me using the details indicated in the attached document.

Thank you, and we look forward to your response.

Celso Magpile

Administrative Assistant / BAC Sec Head

Consular Employee

Consulate General of the Philippines

Vancouver, B. C.

Tel 1-604-685-1619

 **RFQ_VenueKelownaOutreach.pdf**
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Sergio Cunial <Sergio.Cunial@ramadakelowna.com>
To: Celso Magpile <celso.magpile@dfa.gov.ph>

Thu, Mar 26, 2026 at 10:34 AM

Do you know what time to what time each day the meeting room is needed for (including setup and tear down times). You mentioned you needed a 1500 sq ft room or larger each day.



Celso Magpile <celso.magpile@dfa.gov.ph>

Meeting Space Inquiry: Consulate General of the Philippines - May 29 - 31, 2026

Christine Furac <Christine.Furac@hilton.com>
To: "Celso.magpile@dfa.gov.ph" <Celso.magpile@dfa.gov.ph>

Tue, Apr 7, 2026 at 4:54 PM

Good Afternoon Celso,

Thank you for your interest in our property.

We do have availability for your requested event, please see below details:

Conference Space:

Date	Start Time	End Time	Function Type	Setup	# People	Room Rental per Day
May 30, 2026	8:00 AM	7:00 PM	Meeting	Special	50	\$1,000.00
May 31, 2026	8:00 AM	5:00 PM	Meeting	Special	50	\$1,000.00

- Complimentary WIFI in the meeting space
- All Food and Beverage must be catered through the hotel – no outside food and beverage allowed in meeting space
- **The Food and Beverage Minimum of \$1,000.00 per day, plus applicable taxes**
- Catering Menu is attached for you to make your menu selections.
- Parking is \$10.00 Per Night for Overnight Guests & \$5.00 Per Day for Conference Attendees

Regarding the extra tables in the space, with the theater set up for 50 people, we could fit 4 possibly 5, 6 Foot Tables around the room

During your requested dates, we do not have group rooms available. You would need to book guestrooms online at the best available rate.

Warm Regards,

Christine Furac

Sales & Events Executive

Hampton Inn and Suites, Kelowna Airport

1665 Innovation Drive

Kelowna, BC V1V 2Y9

+1 250 765 9042 ext 6609 **Direct**

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Hampton Catering Kit - 2026.pdf

9480K



Celso Magpile <celso.magpile@dfa.gov.ph>

Request for Quotation (RFQ)

3 messages

Celso Magpile <celso.magpile@dfa.gov.ph>
To: leannec@prhotels.ca

Thu, Mar 26, 2026 at 1:21 PM

Dear Leanne,

Thank you for taking my call.

Further to our conversation, please find attached the formal Request for Quotation (RFQ) for the hotel banquet requirements during our 2026 Outreach Mission in Kelowna, scheduled on 30–31 May 2026, from 8am to 7pm, approximately.

Kindly refer to the attached RFQ, duly signed by the Consulate's Chairperson of the Bids and Awards Committee, for your guidance.

Should you be unable to meet the specified requirements, you may still submit an alternative proposal for our consideration.

In addition, should your banquet hall be available, we would also like to request a quotation for at least three (3) double-bed rooms for the period of 29–31 May 2026.

If you have any questions, please feel free to contact me using the details indicated in the attached document.

Thank you, and we look forward to your response.

Celso Magpile
Administrative Assistant / BAC Sec Head
Consular Employee
Consulate General of the Philippines
Vancouver, B. C.
Tel 1-604-685-1619

 **RFQ_VenueKelownaOutreach.pdf**
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Leanne Chypyha <leannec@prhotels.ca>
To: Celso Magpile <celso.magpile@dfa.gov.ph>

Fri, Mar 27, 2026 at 4:12 PM

Hi Celso,

It is unfortunate that the venue is not available. However, I recall speaking earlier with one of your staff who mentioned the possibility of a smaller event room (approximately 600+ sq. ft.) adjacent to a larger hallway, which could be used as a holding area.

May I kindly confirm if such a space is available in your hotel? Alternatively, I understand that I may have received this information from another property I contacted.

Thank you, and I look forward to your clarification.

Celso Magpile

Administrative Assistant / BAC Sec Head

Consular Employee

Consulate General of the Philippines

Vancouver, B. C.

Tel 1-604-685-1619

[Quoted text hidden]



Celso Magpile <celso.magpile@dfa.gov.ph>

Coast Capri Hotel Inquiry

2 messages

Emma Kilby <e.kilby@coastcaprihotel.com>

Fri, Mar 27, 2026 at 10:12 AM

To: "celso.magpile@dfa.gov.ph" <celso.magpile@dfa.gov.ph>

Good morning Celso,

I received your inquiry for meeting space, thank-you for considering the Coast Capri Hotel as an option for your upcoming event. I see one of the specifications you are looking for is a venue that permits bringing in food. Unfortunately, the hotel does not permit any outside food or beverages brought into our meeting rooms. Please let me know if you have any flexibility with this, as we do have space and would look forward to hosting you.

Thank-you,

Emma Kilby (she/her)

Catering Sales Manager

Coast Capri Hotel 1171 Harvey Avenue Kelowna, B.C., V1Y 6E8

d. 250.860.6185 x 2242 **e.** e.kilby@coastcaprihotel.com **w.** www.coasthotels.com/coast-capri-hotel

Located on the traditional and unceded territory of the Syilx (Okanagan) Nation



refreshingly local™ Each one of our hotels is as unique as the cities they're located in.