



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
VANCOUVER

**REQUEST FOR QUOTATION (RFQ) COMMON-USE OFFICE SUPPLIES PHILIPPINE
CONSULATE GENERAL IN VANCOUVER**

The Philippine Consulate General in Vancouver invites interested suppliers to submit quotations for the procurement of **common-use office supplies**, in accordance with the specifications indicated in **Annex A**.

Interested suppliers are requested to submit a **signed quotation**, indicating their conformity with the required specifications, **not later than 07 April 2026 at 1700H**.

Quotations may be submitted personally, by mail, or by email to:

Philippine Consulate General
Suite 660, 999 Canada Place
Vancouver, B.C. V6C 3E1, Canada
Email: vancouver.pgc@dfa.gov.ph and/or vancouverpcg@telus.net.pcg

The Consulate intends to complete the procurement **on or before 07 April 2026**.

The Philippine Consulate General in Vancouver reserves the right to reject any and all quotations, waive any defects therein, and accept the offer most advantageous to the government.

Funding for the procurement of the above supplies shall be charged against the Consulate's **Maintenance and Other Operating Expenses (MOOE) for FY 2026**.


ANDRE PETER C. ESTANISLAO
Chairperson
Bids and Awards Committee

Vancouver, 26 March 2026



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ANNEX "A"

Unit	Quantity	Specifications
Ream	100	Multi-purpose Copy paper (11.5"x8", 20lb, 96 brightness)
Ream	20	Multi-purpose Copy paper (11.5"x8", 24lb, 98 brightness)
Box	1	Multi-purpose Copy paper (14"x9.5", 20lb, 92 brightness)
Box	1	Gummed Catalogue envelope (legal size)
Box	1	File folder (9.5"x14.5")
Pack	50	Insertable Index Tab (8 tabs/pack)