



CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
VANCOUVER

REQUEST FOR QUOTATION

Procurement of an Official Car for the Use of the Consul General

The Philippine Consulate General in Vancouver intends to procure an official motor vehicle for the use of the Consul General. Details of the project are indicated in the attached Terms of Reference.

Interested companies may submit their proposal/s based on the requirements stated in the Terms of Reference. Proposals must be submitted not later than 13 July 2023, 1700H, via email or by a courier at Suite 660, 999 Canada Place, Vancouver, British Columbia V6C 3E1.

For further details, interested providers may contact Consulate's Property Officer Kenneth Joya at email address: Kenneth.joya@dfa.gov.ph or Administrative Officer Carol T. Halili-Castañeda at email address: carlota.castaneda@dfa.gov.ph.

Funding for the procurement of the said motor vehicle comes from the Department of Foreign Affairs, FY 2022 Car Refleeting Program (CRP). The Philippine Consulate General in Vancouver reserves the right to reject, or to accept any offer it may deem most advantageous to the Government.


ANALYN D. RATONEL
Chairman
Bids and Awards Committee

Vancouver, B.C.,

**TERMS OF REFERENCE FOR THE PROCUREMENT OF A MOTOR VEHICLE
FOR OFFICIAL USE OF THE CONSUL GENERAL**

I. SCOPE OF PURCHASE REQUEST

The car company shall provide the required motor vehicle for the use of the Consul General, Philippine Consulate General in Vancouver.

II. SPECIFICATIONS

The required specifications for 1 motor vehicle are listed below:

Vehicle Type	Car (Sedan)
Quantity	1
Seating capacity	5
Number of Doors	4
Body style	Sedan
Color	Black
Engine Displacement	Not exceeding 2500 cc if gasoline-fed or 3500 cc if diesel-fed
Transmission	Automatic
Doors and Windows	Automatic
Rear window electric defroster	Required
Wiper-Windshield intermittent	Required
Power windows and door locks	Required
Interior	
Automatic Climate Control	Required
Power steering	Required
Interior package	
Floor mats	Required
Safety	Required
Seat adjustment, electrical with memory	Required
Adaptive LED Headlights	Required
Dash Cam	Required
Rear view camera	Required
Automatic vehicle stability control	Required
Power antilock brakes, front and rear	Required
Anti-theft alarm system	Required
Blind spot assist	Required
Parking package	Required
Active brake assist	Required
Traffic sign assist	Required
Enhance anti-theft	Required

Valet trunk locking	Required
Exterior	Required
Exterior power folding mirrors	Required
Vehicle Key Deactivation	Required
Mirror package	Required
Run-flat tires	Required
Black paint	Required
Satellite Radio	Required
Navigation system	Required
Premium package	Required
Night package	Required
After sale services	

III. INVOICING AND PAYMENT

The Company shall submit the invoice and original technical conformity document of the vehicle to the Philippine Consulate General in Vancouver.

Any bank charges incurred in the transfer of funds shall be borne by the Philippine Consulate General including those imposed by the recipient's bank.

The following information must be indicated on the invoice:

- 1) Purchase Order Number;
- 2) Description, quantity and total price of the vehicle;
- 3) The description of the vehicle (i.e., make and model, year manufacture, chassis number, engine number, color); and
- 4) Bank information; Bank name, Branch name, Account number and SWIFT code (if applicable).

IV. DELIVERY AND RECEIPT CONDITIONS:

The physical examination of the vehicle according to the defined specifications will be carried out by the Consulate's designated personnel prior to payment.

The Philippine Consulate General shall be pre-inspecting the offered vehicle at the successful car company's facility and evaluate for final approval to procurement.

The vehicle shall be prepared to be readily available upon receipt of the payment for the delivery to the Consulate.

V. WARRANTY

The car company shall clearly identify and state the warranty period. The car dealer shall be responsible and liable for providing the necessary compensation in case of any finding defective, faulted or shortages in the vehicle after the delivery to the Consulate.

VI. OTHERS

The vehicle license plate and registration shall be handled by the Philippine Consulate General in Vancouver. The car dealer shall provide all necessary documentation for this process.

VII. EVALUATION FACTORS

- ❖ Award shall be made to the lowest priced, acceptable, responsible offeror.
- ❖ The Philippine Consulate General reserves the right to reject proposals that are unreasonably low or high in price.
- ❖ The Philippine Consulate General shall determine the car dealer responsibility by analyzing whether the apparent successful dealer complies with the requirements of the Philippine Government including:
 - ✓ adequate financial resources or the ability to obtain them;
 - ✓ ability to comply with the required performance period, taking into consideration all existing commercial and governmental business commitments;
 - ✓ satisfactory record of integrity and business ethics;
 - ✓ necessary organization, experience, and skills or the ability to obtain them;
 - ✓ necessary equipment and facilities or the ability to obtain them;
 - ✓ be otherwise qualified and eligible to receive an award under applicable laws and regulations; and
 - ✓ company brochure and catalogues on the offered vehicle.